

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
ORGANIZATIONAL MEETING MINUTES  
OF JANUARY 12, 2026-6:30 P.M.**

The Elizabeth Township Board of Trustees held an Organizational Meeting on January 12, 2026 at 5710 E. Walnut Grove Road, Troy, Ohio at 6:30 p.m.

Randy Mott, President, called the meeting to order. The Fiscal Officer called the roll and the following members were present:

President	John R. Ryman
Vice Pres.	Randy Mott
Trustee	Greg D. Dilts
Fiscal Officer	Mary Ann Mumford

The following order of business was established:

- ITEM # 1 Organization of the Board of Trustees for 2026
- ITEM # 2 Recording of Zoning Board Members and Expiration Dates
- ITEM # 3 Adopt Zoning Board Compensation for 2026
- ITEM # 4 Schedule Dates of 2026 Meetings
- ITEM # 5 Road Assignments for 2026-Authorization to maintain roads through Force Account
- ITEM # 6 Authorize Expenditures for Fiscal Officer and Trustees to attend Workshops-Mileage Reimbursement
- ITEM # 7 Authorize Fiscal Officer to make payments for Fire services for 2026 at contracted amounts
- ITEM # 8 Authorize the issuance of 2026 Blanket Certificates and Purchase Orders
- ITEM # 9 Authorize the investment of money certificates, CD's and other Investments of money certificates and Treasury Notes, Bonds, and other to generate additional revenue in the township
- ITEM # 10 Adoption of Cemeteries
- ITEM # 11 Compliance of Sunshine Law and Non-Discrimination, handicapped, and elderly
- ITEM # 12 Any other business to be transacted
- ITEM # 13 Adjournment

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**ITEM # 1** A Motion by Greg D. Dilts, Seconded by Randy Mott, to keep current positions and assignments as is John R. Ryman, President-Buildings and Personnel, Randy Mott, Vice President-Equipment and Cemeteries, and Greg Dilts-Trustee-Roads. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 2** A Motion by Randy Mott, Seconded by John R. Ryman to approve the following Zoning Boards and term expiration dates:

Nancy Sparks, Secretary, for both Appeals and Commission Boards, expiration-not applicable,	<b><u>Elizabeth Township Board of Appeals</u></b>	<b><u>Elizabeth Township Commission Board</u></b>
Jay Benham-expiration 12/31/2027		Jeremy Paulus-expiration 12/31/2029
James Sutherly-expiration 12/31/2030		Tom Wallace-expiration 12/31/2030
Robert Quinton-expiration 12/31/2026		William Hamiel-expiration 12/31/2026
James Brumbaugh-expiration 12/31/2028		John Fulton-expiration 12/31/2027
Dan Miller-expiration 12/31/2029		Wilbert Hershberger-expiration 12/31/2028

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 12, 2026**  
**CONTINUED:**

VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 3** A Motion by Randy Mott, Seconded by John R. Ryman to approve zoning compensation at \$50.00 per member, per meeting attended, and \$150.00 per meeting attended for the Zoning Secretary. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 4** A Motion by Greg D. Dilts, Seconded by Randy Mott, to hold township meetings on the First and Third Wednesdays of the month, beginning at 7:00 p.m. Work Shop Meetings to be held on an as needed basis. Meetings to be held at the Township Building 5710 E. Walnut Grove Road, Troy, Ohio 45373. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 5** A Motion by Randy Mott, Seconded by Greg D. Dilts, to approve the roads as presented and authorize to maintain roads through the Force Account.

**Roads:**

Mill Road	Rudy Road
Widener Road	Benham Road
Hufford Road	McCandliss Road
Weddle Road	Gearhart Road
½ Sayers Road	
<b><u>Haven View Plat</u></b>	<b><u>Shaggy Bark Road</u></b>
Marshall Road	Hickory Hollow Road
Lehman Road	Cedar Cove Road
Sanders Road	
Adams Road	
<b><u>Alcony</u></b>	
Hart Street	
Cramer Street	

VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman President, declared the Motion carried.

**ITEM # 6** A Motion by Randy Mott, Seconded by Greg D. Dilts, to approve mileage reimbursement at a rate to follow the IRS Mandates. The mileage reimbursement policy can be viewed in the Elizabeth Township Policy Manual in detail. The current mileage reimbursement rate for mileage compensation is \$.725 cents per mile as of January 1, 2026. This rate may change as set in the IRS Mandates, this Motion includes allowing Trustees and the Fiscal Officer to attend workshops that may further their development to perform their jobs with expenses reimbursed following the IRS Mandate allowances. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 7** A Motion by John R. Ryman, Seconded by Randy Mott, to authorize the Fiscal Officer to make payments for Fire Services per contracted amounts. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 8** A Motion by Greg D. Dilts, Seconded by John R. Ryman, to approve the issuance of Blanket Certificates and Purchase Orders for expenditures. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 9** A Motion by Randy Mott, Seconded by John R Ryman, to allow the trustees to Authorize the investment of money certificates, CD's and other Investments of money certificates and Treasury Notes, bonds, and other to generate additional revenue in the township. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President. A Motion by John R. Ryman, Seconded by Randy Mott to allow Mary Ann Mumford, Fiscal Officer, to close the KeyBank account after all cash/money market funds have transferred over to the Usbank Investment Account. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 10** A Motion by Greg D. Dilts, Seconded by Randy Mott, to approve the Cemeteries as follows:

**Dist. 1** Davis Cemetery (on Widener Road) & Davy Cemetery (on Rudy Road)

**Dist. 2** Kyle Cemetery (on Tipp-Elizabeth Road) and Mann Cemetery (on Tipp Elizabeth Road)

**Dist. 3** Hart Cemetery (on Walnut Grove Road) and McKendree (on Dayton-Brandt Road)

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 12, 2026**  
**CONTINUED:**

VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

**ITEM # 11** A Motion by Randy Mott, Seconded by John R. Ryman, that all meetings of the Elizabeth Township Board of Trustees be held in compliance with Section 121-122 of the Ohio Revised Code of the Sunshine Law and Non-Discrimination, handicapped, and elderly guidelines for the State of Ohio. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 12** There was no other business to be transacted

**ITEM # 13** With no further business to be conducted a Motion by Randy Mott, Seconded by John R. Ryman, to adjourn. The meeting adjourned at 6:38 p.m.

**APPROVED: FEBRUARY 4, 2026**

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John R. Ryman, President

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Randy Mott, Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer